

AGENDA
TRI-AGENCY ECONOMIC
DEVELOPMENT AUTHORITY
981 "H" STREET, BOARD CHAMBERS, CRESCENT CITY, CA 95531

REGULAR SESSION

Wednesday, March 25, 2009

5:00 p.m.

The *Tri-Agency EDA* Governing Board Joint Powers Authority — comprised of representatives from the City of Crescent City, Crescent City Harbor District, and Del Norte County Board of Supervisors—is now meeting in regular session. Only items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability.

5:00 p.m. CLOSED SESSION:

1. Consider public comments regarding the closed session item listed below. Conduct a closed session pursuant to Government Code Section 54956.9(c) initiation of litigation. **

5:05 p.m. CALL MEETING TO ORDER:

2. Call meeting to order in regular session, conduct the pledge of allegiance, and make a report regarding any action taken during closed session.

PUBLIC COMMENT PERIOD/STAFF REPORT:

3. ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. After receiving recognition from the Chairman, please clearly state your name and address for the record. Please limit your comments to five (5) minutes and speak clearly into the microphone. Public comment on items of interest to the public, within the subject matter jurisdiction of the Board of Governors and not otherwise appearing on the agenda are acceptable. However, no action may be taken on any item not appearing on the agenda.
4. Report from Executive Director on matters or activities may include, but not be limited to: reporting on activities for Harbor, Airport, Broadband, Wastewater Treatment, Hwy 101/199 (HAS199.COM) or other issues as necessary and appropriate as well as assignments given out over previous meetings, i.e. Council of Economic Advisors (CEA), retail leakage study, sewage treatment plant, revolving loan fund, commercial and industrial land survey, and Action Del Norte, among others.

CONSENT AGENDA

Consider requests to pull matters from the consent agenda.

5. Consider and receive the Treasurer's Report and consider and receive the *Chetco Federal* statements, covering the period February 1, 2009 through February 28, 2009 showing cash and money market assets. **

6. Consider and receive the Monthly Expenditure Report from Humboldt Area Foundation for the Del Norte Economic Development Partnership for the month of February 2009. (To be delivered prior to the meeting via e-mail). **
7. Consider and adopt the Tri-Agency EDA minutes of the regular session of February 25, 2009. **

REGULAR AGENDA

**BUSINESS ACTIVITIES:
BUDGET/ADMINISTRATIVE:**

8. Consider and approve the proposed 2009-2010 Tri-Agency and Del Norte EDC Budgets or take other action as appropriate. **
9. Consider, approve and adopt the Guidelines for the Microenterprise Financial Assistance Program - Community Development Block Grant through the California Department of Housing and Community Development, including taking action to appoint the Tri-Agency EDA as the Loan Advisory Board, action to become the administrator of funds and work with the Small business Development Center in pre-qualifying borrowers. **
10. Consider, approve and authorize the Chair to sign the Sub-Recipient Agreement with Del Norte County regarding administering the Community Development Block Grant Micro-Enterprise funds.
11. Consider, approve and authorize the Chair to sign the Agreement with the Small Business Development Center to define tasks and services under the Community Development Block Grant for micro-enterprise loans and mechanisms for reimbursement for services.
12. Consider and discuss sponsoring the Del Norte/Crescent City Chamber of Commerce's Economic Summit breakfast in the amount of \$250.00. Take action to approve the sponsorship and authorize the payment of the sponsorship, or take other action as directed.
13. Consider and discuss the Tri-Agency EDA providing economic development services to the Crescent City Harbor District. Take action as necessary and appropriate.
14. Consider and discuss the continuation of broadband/telecommunications work as proposed by John Irwin of J. Irwin Consulting. Take action as necessary and appropriate.
15. Consider and approve sending a letter of support for the Building Healthy Communities Initiative, of which, the planning is being led by the Wild Rivers Community Foundation. **

COMMISSIONER REPORTS:

16. This agenda item allows the staff and commissioners the opportunity to discuss items of general interest, provide a reference or other resource, ask for clarification or request staff report to the board of governors on a certain matter on a future agenda.

ADJOURN:

17. Adjourn the meeting to the next regular session scheduled for April 29, 2009 at 5:00 p.m.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Economic Development Project clerk at (707) 464-9651, at least five (5) days prior to the meeting. For TTY/TDD use for speech and hearing impaired, please call (707) 464-2226.