AGENDA
TRI-AGENCY ECONOMIC DEVELOPMENT AUTHORITY
981 "H" STREET, BOARD CHAMBERS, CRESCENT CITY, CA 95531

REGULAR SESSION **Wednesday, October 26, 2011** **5:00 p.m.**

The *Tri-Agency EDA* Governing Board Joint Powers Authority — comprised of representatives from the City of Crescent City, Crescent City Harbor District, and Del Norte County Board of Supervisors—is now meeting in regular session. Only items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability.

5:00 p.m. CLOSED SESSION:

1. Consider public comments regarding the following closed session items: conduct a closed session with counsel to discuss and receive advice regarding: pending litigation pursuant to Government Code Section 54956.9 Receive report out from closed session.

CALL MEETING TO ORDER:

2. Call meeting to order in special session and conduct the pledge of allegiance.

PUBLIC COMMENT PERIOD/STAFF REPORT:

3. ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION**.** After receiving recognition from the Chairman, please clearly state your name and address for the record. Please limit your comments to five (5) minutes and speak clearly into the microphone. Public comment on items of interest to the public, within the subject matter jurisdiction of the Board of Governors and not otherwise appearing on the agenda are acceptable. However, no action may be taken on any item not appearing on the agenda.

4. Report from Executive Director on matters or activities may include, but not be limited to: reporting on activities for Harbor, Airport, Broadband, Wastewater Treatment, Hwy 101/199 (HAS199.COM) or other issues as necessary and appropriate as well as assignments given out over previous meetings, i.e. sewage treatment plant, micro-enterprise loan fund, and commercial and industrial land inventory, among others. **

CONSENT AGENDA (Items are considered routine in nature and voted on in one motion):
Consider public comments or requests to pull matters from the consent agenda for separate action.

5. Consider and receive the Treasurer's Report and consider and receive the *Chetco Federal* statements, covering the period September 1, 2011 through September 30, 2011 showing cash and money market assets for Tri-Agency EDA and Tri-Agency DNEDP accounts. **

6. Consider and adopt the monthly expenditure report and profit loss statement from Del Norte Economic Development Corporation for the period ending September 1, 2011 through September 30, 2011. **

7. Consider and adopt the Tri-Agency EDA minutes of the regular session of September 28, 2011

and the special session of October 4, 2011. **

8. Consider and approve an amendment to the professional services contract with Bill Renfroe to change the day of the month his contract is to be paid (beginning November 2011) and to reflect rate increase per adopted budget (retro to July 1, 2011).

BUSINESS ACTIVITIES/ADMINISTRATIVE: None

9. Consider and authorize staff, acting on behalf of the Tri-Agency, to re-purpose the economic development funds provided by Rural Human Services. The funds were originally targeted as follows: $4k for an online inventory of commercial/light industrial lands and $3k for new signage along U.S. Highway 101 directing traffic to our downtown core. An opportunity has subsequently arisen to participate with the City of Crescent City in funding a segment on the nationally syndicated television show "Today in America." Direct staff to re-directed these economic development funds towards helping to fund a portion of the "Today in America" production cost of $19,800.

LOAN ADVISORY BOARD: None

10. Convene as the Loan Advisory Board to consider the following loan application: 1) Charles Warren, dba F/V Charlie for $25,000; 2) Tasha Sparks, dba Grow-Hub for $10,000; and 3) Sarah Caron, CMT for $7,000. Take action to conditionally approve the loan applications, and authorize staff to sign the necessary agreements/documents to secure the loans, or take other action as appropriate. Conditional approval is requested pending receipt of the CDBG approval letters. **

COMMISSIONER REPORTS:

11. This agenda item allows the staff and commissioners the opportunity to discuss items of general interest, provide a reference or other resource, ask for clarification or request staff report to the board of governors on a certain matter on a future agenda.

ADJOURN:

12. Adjourn the meeting to a date to be determined in November or December.

** Indicates agenda materials, staff reports, etc. are attached in the agenda packet.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Economic Development Project clerk at (707) 464-9651, at least five (5) days prior to the meeting. For TTY/TDD use for speech and hearing impaired, please call (707) 464-2226.